



AGENDA – 2023 ANNUAL GENERAL MEETING

Deakin University Student Association Incorporated (DUSA)

Reg. No. A0040625Y ABN 95 022 653 791

Agenda

2023 ANNUAL GENERAL MEETING

Thursday 18 May 2023 at 10:00am

Burwood Corporate Centre (Level 2 Meeting Room)

or Join via Zoom Meeting

Join Zoom Meeting

<https://deakin.zoom.us/j/86282328270?pwd=aCsvQ Tk0ajQxdDM3MG9zK1VJSVlyZz09>

Meeting ID: 862 8232 8270

Password: 29872462

One tap mobile

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AGENDA – 2023 ANNUAL GENERAL MEETING

PROCEDURAL MATTERS

1. WELCOME

To welcome Members present.

This meeting acknowledges that it meets on the lands of the original custodians.

2. MINUTES OF AGM

To verify the minutes of the last annual general meeting and special general meeting.

Motion: *That the minutes be confirmed as a true and accurate record of the previous meeting*

ORDINARY BUSINESS

3. ANNUAL REPORT

To consider the annual report of the Student Council on the activities of DUSA during its last financial year.

Motion: *That the members confirm they have received the Annual Report on the activities of DUSA during its last financial year*

4. FINANCIAL STATEMENTS

To consider the financial statements and accompanying audit report.

Motion: *That the members confirm they have received the financial statements and accompanying audited accounts as at 31st December 2022 for the incorporated association, and that the registered contact will submit the statement to the Australian Charities and Not for Profit Commission (ACNC) within one month of the date of this meeting*

5. SPECIAL RESOLUTION

To consider, and if thought appropriate, pass the special resolution of which notice is given below (see page 3).

**** This is proposed as a special resolution and must be passed by three quarters of the members who are present at the meeting and entitled to vote on the resolution, and who do vote, in accordance with section 64 of the Associations Incorporation Reform Act 2012 (Vic).**

OTHER BUSINESS

6. OTHER BUSINESS

To discuss any other business.

PROCEDURAL MATTERS

7. MEETING CLOSED

That the time of cessation of the meeting be announced.

Any inquiries should be directed to the DUSA General Secretary, Jonathan De La Pena via email jonathan.delapena@deakin.edu.au

Deakin University Student Association Incorporated

Reg. No. A0040625Y, ABN 95 022 653 791



ANNUAL GENERAL MEETING MINUTES

Agenda Item #2

**DEAKIN UNIVERSITY STUDENT ASSOCIATION INCORPORATED
(DUSA)
Reg No. A0040625Y**

2022 ANNUAL GENERAL MEETING MINUTES

**Tuesday 17 May 2022
10:00am**

Held via zoom and in person at Burwood Corporate Centre

**DUSA ANNUAL GENERAL MEETING
Tuesday 17 May 2022, commencing at 10.00am
Via Zoom and BCC**



ANNUAL GENERAL MEETING MINUTES

1. WELCOME

The Chair, Guleid Abdullahi formally welcomed all in attendance and declared the meeting open at 10:02am.

DUSA President's Address:

Good Morning everyone,

Before we begin, I would like to acknowledge that as we gather for this meeting physically dispersed and virtually constructed, we should take a moment to reflect on the meaning of place and in doing so recognise the various traditional lands on which we do our business today.

We acknowledge the Elders past, present and emerging of all the lands we work and live on, and their Ancestral Spirits, with gratitude and respect.

Thank you everyone for taking the time to be here at today's AGM.

I have been a member of DUSA for a while now since joining in 2019 and taking up my first position as Diversity and Belonging Officer. One of the first things I did when I first came on campus was to get my hoodie and to join some clubs. I got elected as President in a pandemic which was pretty amazing.

The last two years have been very challenging for DUSA, but we did a lot of things behind the scenes to keep supporting students. We had multiple orientation events online and on campus where possible while still maintaining safe COVID procedures and adapting to meet the government restrictions. We had to try and give students some level of orientation during those tough two years and our staff, Student Council and Representatives did a great job during this period. We are glad that things are now starting to return to normal, as our biggest issue at DUSA is our students and providing support to them, and more recently our International students during the pandemic, the crisis in India and other countries, and some also experiencing financial crisis and a coup and we tried to support students in every way possible.

We were able to provide a lot of services, such as counselling, advocacy, academic integrity assistance through our advocacy department and we did our best to ensure that practical classes were provided to nursing students, plus extensions for students across all faculties. We honestly hoped 2021 would be better than 2020 however the pandemic had other intentions. However, we were active when lockdowns happened and when they ceased, and we were able to adapt our events to meet these circumstances. We have taken a significant hit in our memberships from 12,000 in 2019/20 to around 7,000 in 2022. However, I am pleased that we have been able to retain a lot of our renewing members.

Our dedicated team of staff ensure that DUSA provides advocacy, welfare, clubs, sports and many other services for our students and we could not do this without them. The close bond we have with our DUSA staff ensures that students get the most out of their university experience and we will continue to lobby for improvements at university for all students.

Guleid Abdullahi
DUSA 2022 President



ANNUAL GENERAL MEETING MINUTES

1.2 Present (In person and via zoom)

Burwood

Members: 9
Observers: 4

Geelong

Members: 2
Observers: 0

Warrnambool

Members: 0
Observers: 0

Cloud

Members: 2
Observers: 0

1.3 Apologies:

None

1.4 Minute Taker:

Annette Allen

Executive Officer

2. CONFIRMATION OF PREVIOUS MINUTES

The Chair asked if any members present had any questions or comments on the previous year's AGM Minutes. No questions were received.

A question was received from Cloud Member, Amy Underhill asking whether there were plans to run more mental health workshops this year.

The Chair advised he would take the question on notice and would respond by COB Wednesday 18th May 2022.

The General Manager provided information to the Chair. The Chair then advised that further mental health workshops would be held in Trimester 2 at both Burwood and Geelong campuses.

The Chair advised he would now move a motion to accept the Minutes of the previous Annual General Meeting held on 25 May 2021.

AGM01/17052022:

That the minutes of the 2021 Annual General Meeting held on the 25th May 2021 be accepted.

Moved: Guleid Abdullahi **Seconded:** Liam Cowan

For: 13 **Against:** 0 **Abstain:** 0

Motion Carried



ANNUAL GENERAL MEETING MINUTES

3. ANNUAL REPORT

The Chair noted that the Annual Report had been provided with the Agenda and was also available on the DUSA Website, and if there were no questions or comments regarding this he would move a motion to accept the annual report. No questions were received.

AGM02/17052022:

That the members confirm they have received the Annual Report on the activities of DUSA during its last financial year.

Moved: Guleid Abdullahi **Seconded:** Liam Cowan

For: 13 **Against:** 0 **Abstain:** 0

Motion Carried

4. FINANCIAL STATEMENTS

The Chair advised that he would take it that everyone had read the financial statements for 2021 which were provided with the Agenda to Student Council and Representatives and were also available on the DUSA website, and if there were no questions he would move a motion to accept the financial statements.

No questions were received.

AGM03/17052022:

That the members confirm they have received the financial statements and accompanying audited accounts as at 31st December 2021 for the incorporated association, and that the registered contact will submit the statement to the Australian Charities and Not for Profit Commission (ACNC) within one month of the date of this meeting

Moved: Guleid Abdullahi **Seconded:** Georgie Brimer

For: 13 **Against:** 0 **Abstain:** 0

Motion Carried

5. OTHER BUSINESS

The Chair advised that no other business had been received for discussion and asked if any of the members present had any questions they would like to raise. No questions were received.

The Chair advised he would now close the meeting.

6. MEETING CLOSED

The Chair declared the meeting closed at 10:15am.



SPECIAL GENERAL MEETING MINUTES

Agenda Item #2

DEAKIN UNIVERSITY STUDENT ASSOCIATION INCORPORATED (DUSA)
Reg No. A0040625Y

2022 SPECIAL GENERAL MEETING MINUTES

Monday 25 July 2022
9:45am
Burwood Corporate Centre, Lvl 2, Conference Room
and via Zoom



SPECIAL GENERAL MEETING MINUTES

DUSA SPECIAL GENERAL MEETING Monday, 25 July 2022, commencing at 9:45am At Burwood Corporate Centre and Via Zoom

As we gather for this meeting physically dispersed and virtually constructed, let us take a moment to reflect on the meaning of place and in doing so recognise the various traditional lands on which we do our business today.

We acknowledge the Elders past, present and emerging of all the lands we work and live on, and their Ancestral Spirits, with gratitude and respect.

1. WELCOME

The Chair, Guleid Abdullahi welcomed everyone and thanked them for their attendance at this special general meeting and declared the meeting open at 9:46am.

The Chair advised that for the purposes of this special general meeting, voting members are students who are members of DUSA. Any staff, associate members or others present today will be noted as observers, however they cannot vote.

The Chair requested the Executive Officer advise for the purpose of the minutes how many voting members were in attendance today.

1.2 Present

The Executive Officer advised 23 voting members were present and 4 observers were present.

1.3 Apologies:

None

1.4 Minute Taker:

Annette Allen

Executive Officer

2. SPECIAL RESOLUTION

The Chair advised the purpose of this meeting was to make some very minor changes to the DUSA Constitution and referred to the General Secretary to speak to these changes.

The General Secretary advised that these changes to the Constitution were quite minor and came about as a result of a review of our election processes and regulations which was conducted recently. The purpose of this review was to streamline our elections and make them as accessible as possible for all students and to allow the method of voting to be more flexible. If we are ever in lockdown again, we don't want to be in the position of having to hold the election by postal vote, and these changes will allow us to hold an online election should we ever need to.



SPECIAL GENERAL MEETING MINUTES

The Chair asked if anyone present had any questions about the proposed changes. No questions were received.

The Chair advised he would now move a motion to approve the changes to the Constitution.

SGM01/25072022:

That the Constitution of the Deakin University Student Association Incorporated comprising its rules be amended as set-out in the Notice of Special General Meeting and the Agenda provided on the DUSA website.

Moved: Guleid Abdullahi **Seconded:** Georgie Brimer

For: 23 **Against:** 0 **Invalid:** 0

Carried Unanimously

3. MEETING CLOSE

There being no further business the Chair declared the meeting closed at 9:55 am.



SPECIAL GENERAL MEETING MINUTES

Special Resolution – Amendments to DUSA Constitution

PART 5 - POSITIONS

27. Student Representatives

Amend Clause 27.4 to:

- 27.4 Student Representatives must be elected at the annual elections, or, via the Electoral College, as determined by the Student Council in accordance with clause 35.1.

Amend Clause 27.5 to:

- 27.5 Student Representatives must be directly elected each year in accordance with the regulations* either by and from those student members of their respective campus, or, via the Electoral College by and from Electoral Delegates of their respective campus.

PART 6 - ELECTIONS

36. Annual Elections

Amend Clause 36.1 to:

- 36.1 The Electoral Delegates under clause 25, must be elected each year at the annual elections. Student Representatives under clause 27 must be elected at either the annual elections, or via the Electoral College as defined via clause 35.1

37. Electoral College

Amend Clause 37.2 to:

- 37.2 After the annual elections and before 1 November, the Electoral College must elect the officers required by clause 26.2, subject to clause 37.3, as well as Student Representatives under clause 27, unless otherwise defined under clause 35.1.

DUSA SPECIAL GENERAL MEETING
MONDAY, 25 JULY 2022
SIGN IN SHEET



Campus: Burwood

	FULL NAME	STUDENT/STAFF ID	Category M/O
1	George Briner	219182815	M
2	max mcgahan	221238531	M
3	Guileid ALDUANI	217491556	M
4	PRABHMAN SINGH	220567236	M
5	SUE ROLAND		O
6	ANNETTE PILZEN		O
7	ROBIN ZARNSEN		O
8	Jonathan De La Pena	217266962	M
9			
10			
11			
12			
13			

Zoom - Registered and Attended

Name	Member or Observer	Campus enrolled
Nikhita Paul	M	Burwood
Alan Wang	M	Burwood
Melda Celeybas	M	Burwood
Harrishman Shobanan	M	Burwood
Claudia Bui	M	Geelong -Waurnd Ponds
Simar Bedi	M	Burwood
Liam Cowan	M	Burwood
Emily Sagolj	M	Burwood
Monee Poole	M	Geelong - Waurnd Ponds
Jorja Sharp	M	Warrnambool
Aiyah Membership	M	Geelong
Sean Wong	M	Burwood
Kayla Stuchbree	M	Cloud
Jasmine Xing	M	Burwood
Sid Shrestha	M	Burwood
Lakshi Meegoda Arachchige	M	Burwood
Giselle Puno	M	Burwood
Spencer Perry	M	Geelong - Waterfront
Shel McConachy	O	
	18	Total 18 voting members

NOTICE OF SPECIAL RESOLUTION

Notice is given that at the Annual General Meeting of the Deakin University Student Association Incorporated to be held on 18 May 2023 it is intended that the following motion be proposed as a special resolution:

THAT the Constitution of the Deakin University Student Association Incorporated comprising its rules be amended as follows:

1. **Delete clause 27.1 (d)**
27. **Student Representatives**
27.1 (d) Four Cloud Campus Committee Representatives, specified in the Regulations*, and
2. **Amend clause 36.5 to read:**
36. **Annual Elections**
36.5 For students identified in the University Roll as studying online and are unable to attend a campus to vote, voting must be held online or by post in accordance with the regulations (**clause 8.4 of DUSAs Election Regulations*).
3. **Delete clause 36.9**
36.9 In this clause, “campus” does not include the Cloud campus*.
4. **Delete clause 77.1 (d) iv and delete clause 77.1 (e)**
77.1 (d) iv the Cloud Campus see clause 77.1 (e):

77.1 (e) “the Cloud Campus” means the Online students * taken together;
5. **Amend clause 77.1 (j) to read**
77.1 (j) “Online students” means those students* identified in the University Roll as studying online at the University* and attached to either the Burwood, Geelong or Warrnambool campuses*;
6. **Add clause 77.10**
77.10 This Constitution approved at the 2023 DUSA Annual General Meeting will come into effect for the election of the 2023/24 student representatives term of office.