

DEAKIN UNIVERSITY STUDENT ASSOCIATION INC

# **STUDENT COUNCIL MEETING MINUTES**

9th Meeting

29 August 2023

11:00AM

Burwood Building A Meeting Room and Via Zoom



**Student Council Meeting Minutes**  
**Tuesday 29 August 2023**

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# Student Council Meeting Minutes

## Tuesday 29 August 2023

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### DUSA Student Council

Tuesday 29 August 2023

Commencing at 11:00am

Burwood Building A Meeting Room and Via Zoom

### Procedural Matters

#### 1.0 Welcome

- 1.1 The Chair, Georgie Brimer formally welcomed all in attendance and declared the meeting open at 11:03AM.

As we gather for this meeting physically dispersed and virtually constructed, let us take a moment to reflect on the meaning of place and in doing so recognise the various traditional lands on which we do our business today.

We acknowledge the Elders past, present and emerging of all the lands we work and live on, and their Ancestral Spirits, with gratitude and respect.

#### Present

Georgie Brimer	President and Chair
Simar Bedi	Vice President - Welfare
Jonathan De La Pena	General Secretary
Spencer Perry	Assistant General Secretary
Prabhmah Singh	Student Council Member
Mairead Foley	Student Council Member
Ally Petherick	Student Council Member
Jerry Cui	Student Council Member

#### Present for Debate

None

#### By Invitation

Sue Rolland	General Manager
Gavin Hodgkinson	Advocacy Manager
Lee Emberton	Student Engagement Manager
Fionna Cooper	Finance Manager
Robyn Barnden	Operations Manager

#### Observers

Paul Ting	Burwood Campus Coordinator
Gurrattan Gaahlay	Warrnambool Campus Coordinator
Dimitrios Tavidis	Deakin student
Jack Gardner	Deakin student
Alec Ferguson	Deakin student

#### Minute Taker

Annette Allen	Executive Officer
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#### 1.2 Apologies

Jorja Sharp	Student Council Member ( <i>on leave</i> )
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#### 1.3 Absent

None

## **2.0 Question Time**

- 2.1 The Chair advised no questions had been received prior to the meeting.
- 2.2 The Chair asked if anyone had any questions. No questions were received.
- 2.3 The Chair asked if there were any conflicts of interest to declare. None were received.

## **3.0 Starring**

- 3.1 The following items were starred for further discussion (*including automatic starring as per agenda*):
  - 3.2 To consider a recommendation from the Chair that all remaining unstarred reports be received without further discussion.
  - 3.3 To consider a recommendation from the Chair that all remaining unstarred items on the agenda be received and that all recommendations therein be approved without further discussion.
  - 4.1 Accept the minutes of the previous Student Council meeting held on 20 July 2023.
  - 4.2 Actions arising from the Minutes
  - 6.0 Leave of Absence Requests
  - 6.1 Leave application from Jorja Sharp
  - 8.0 Strategic Matters of Importance to Members
  - 10.0 Policy, Procedures and Systems
  - 10.1 Monthly compliance reporting
  - 11.0 Reports and Operational Matters
  - 11.1 Human Resources
  - 11.2 Finance Report and Profit & Loss
  - 12.0 Minutes of DUSA's Committees Received
  - 12.4 Minutes of Geelong Campus Committee Meetings
  - 12.5 Minutes of Executive Committee
  - 13.0 Reports Received
  - 13.15 Campus Coordinators Updates
  - 14.0 General / Other Business
  - 14.1 Approve Co-option to Vice President – Education position
  - 15.0 Next Meeting
  - 16.0 Meeting Closed

## Items Requiring Resolution

- 3.2 To consider a recommendation from the Chair that all remaining unstarred reports be received without further discussion.

**SC01/29082023:**

**The Student Council agrees that all remaining unstarred reports be received without further discussion**

**Moved: Georgie Brimer**

**Seconded: Jonathan De La Pena**

**For: 8**

**Against: 0**

**Abstain: 0**

**Carried**

- 3.3 To consider a recommendation from the Chair that all remaining unstarred items on the agenda be received and that all recommendations therein be approved without further discussion.

**SC02/29082023:**

**The Student Council agrees that all remaining unstarred items on the agenda be received and that all recommendations therein be approved without further discussion**

**Moved: Georgie Brimer**

**Seconded: Spencer Perry**

**For: 8**

**Against: 0**

**Abstain: 0**

**Carried**

### 4.1 Minutes of the Student Council Meeting

The Chair advised that if there were no questions regarding the minutes of the previous meeting, she would move a motion to accept these.

**SC03/29082023:**

**That the Student Council approves the minutes of the previous meeting held on 20 July 2023 as a true and accurate record of proceedings**

**Moved: Georgie Brimer**

**Seconded: Ally Petherick**

**For: 8**

**Against: 0**

**Abstain: 0**

**Carried**

### 4.2 Actions Arising from Minutes

The Chair advised there were no action items on the list, and she would move on to the next item.

### 5.0 Endorse all Motions Approved by Circular Resolution

The Chair advised there had been two motions moved by circular resolution since the last meeting and she would move a motion to endorse these.

**SC04/29082023:**

**That the Student Council endorses the two motions moved by circular resolution to approve two weeks leave for Georgie Brimer and to approve the Clubs Celebration Evening project proposal**

**Moved: Georgie Brimer**

**Seconded: Spencer Perry**

**For: 8**

**Against: 0**

**Abstain: 0**

**Carried**

## 6.0 Leave of Absence

- 6.1 The Chair advised there was one request for leave of absence received and referred to the Executive Officer to speak to this.

The Executive Officer advised that Council needs to approve leave for Jorja Sharp for the month of August as she is on a placement. This leave should have been approved at the previous meeting but was missed, so Council will need to approve it retrospectively.

### SC05/29082023:

**That the Student Council approves a leave of absence for Jorja Sharp for the month of August to enable her to attend a placement**

**Moved: Georgie Brimer**

**Seconded:**

**Simar Bedi**

**For: 8**

**Against:**

**0**

**Abstain:**

**0**

**Carried**

## 7.0 Board Grant Applications

The Chair advised no board grant applications had been received and she would move on to the next item.

## 8.0 Strategic Matters of Importance to Members

The Chair advised no items had been received under strategic matters and asked if anyone had any items they would like to raise for discussion.

The Chair advised she had a couple of updates. Deakin are currently reviewing their new assessment extension and special consideration process. They made a lot of changes to this process, and it has now been in place for all of Trimester 1 and they are conducting a review of how the new process went. She has asked for DUSA to be included in the review process.

The Chair advised she has been following up on the law exams held in Trimester 1 which were not good, and trying to determine how many law students are still facing issues as there were a lot of complaints submitted. VLAB made it a requirement for the Priestly 11 Law Subjects (compulsory subjects) exams to be in person. This Trimester however, Deakin are not making students come in person to sit exams.

They are now testing new proctoring software for the non-compulsory subjects. This will see a return to students being able to submit exams from home. For online students or students residing in regional areas, there will be testing sites available at regional centres where students can go to sit their exams.

The Chair advised she had met with two of the library staff recently, Claire and Megan. She had asked them about IT staff in the library, and they had advised that they are very in favour of having IT staff back in the library and are currently putting together a proposal to submit to the University. They will send a copy of the proposal to us for our feedback.

The Chair asked if anyone had any other items to discuss under strategic matters of importance.

The Student Engagement Manager advised that the University are creating a Safe Events Guide for student clubs, DUSA and DRS. This will be a document that would be a resource for clubs and others to use and he would like to know if any council or representatives were interested in being involved in this project.

The Chair asked if anyone was interested to please reach out to the Student Engagement Manager.

## 9.0 Regulations and Constitution

The Chair advised there were no items under regulations and constitution, and she would move on to the next item.

## 10.0 Policy, Procedure & Systems

### 10.1 *Monthly Compliance Reporting – August*

The Chair advised the status of financial and insurance compliance reporting due in August had been provided in the agenda and if anyone had any questions regarding this please refer them to the Finance Manager after the meeting.

## 11.0 Reports and Operational Matters

The Chair asked the General Manager to provide an update on HR.

### 11.1 *Human Resources*

The General Manager advised as she had been on leave for a month, she didn't have a lot to report on. We had a new starter at Waurin Ponds Front of House, Andrea and we have also appointed a new financial counsellor who starts on 5<sup>th</sup> September, Lauren. We have received a resignation in the sports area and we will look at recruiting for this role shortly.

### 11.2 *Finance Report & Profit and Loss*

The Chair advised the finance report and profit and loss report had been provided with the agenda and she would take it that everyone has read this. If anyone has any questions regarding the finance report, please contact the Finance Manager.

### 12.0 *Minutes of DUSA Committees*

The Chair advised the Minutes of DUSA's Committees received this month were from the Executive Committee and the Geelong Campus Committee, and if there were no questions regarding these, she would move a motion to accept them.

#### SC06/29082023:

**That the Student Council receives the Minutes of the Executive Committee and the Geelong Campus Committee as submitted, and resolutions therein be endorsed as decisions of DUSA**

**Moved: Georgie Brimer**

**Seconded: Simar Bedi**

**For: 8**

**Against: 0**

**Abstain: 0**

**Carried**

## 13.0 DUSA Reports

The Chair referred to the reports received and asked if there were any questions regarding these, or if anyone would like to speak further to their reports.

The Assistant General Secretary advised that she is representing DUSA on the Women's Health Panel during Women's Health Week being held in September.

The Vice President - Welfare advised they had held the second Welfare Committee meeting and he was pleased to advise that they had advocated to Deakin Residential regarding their intention to close down for Trimester 3, plus the General Manager sent them an email regarding this and they have now agreed to stay open for Trimester 3, which is a great result.

The Chair advised she would now move a motion to accept all reports submitted.

**SC07/29082023:**

**That the Student Council receives all reports as submitted**

**Moved: Georgie Brimer**

**Seconded:**

**Spencer Perry**

**For: 8**

**Against:**

**0**

**Abstain:**

**0**

**Carried**

**13.15 Campus Coordinator Reports**

The Chair referred to the Campus Coordinators to provide their verbal reports.

Paul Ting, Burwood Campus Coordinator

Paul advised they had submitted an application to the Community Bank and were approved to receive \$6,000 to help pay for the Clubs Celebration evening. They are now working on what marketing they will need and are also reaching out to clubs executives.

Our Burwood International Representative ran an International Support Group session which was really good and everyone seemed to enjoy it.

UBelong week was also held recently with some good activities.

The Chill out trolley in the library has been hugely successful with a big uptake of students using this.

The Food Pantry is also very popular with many students utilizing this.

The Burwood Campus Coordinator commended the President for meeting with the library staff about the IT issue, as a lot of students talk to him about the issues with lack of IT support in the library.

They will also potentially be putting up a podcast episode soon as well.

Sunny Singh, Geelong Campus Coordinator

The Chair advised Sunny was unable to attend today and asked if anyone had any updates from Geelong.

The General Secretary advised that the wheelchair sports day which was to be held yesterday in Geelong was cancelled at the last minute, however the representatives managed to quickly put together a cupcake stall and gave away 250 cupcakes.

A project proposal was submitted through the Executive Committee for refurbishment of the Geelong student council office, but this still needs some refinement before coming to Council for approval.

The Assistant General Secretary advised that she and the President had attended and assisted at the Open Day in Geelong which went very well.

Kayla Stuchbree, Cloud Campus Coordinator

No update provided.

Gurrattan Gaahlay, Warrnambool Campus Coordinator

Gurrattan advised that Open Day had also been held at Warrnambool which he understood went well. No other items to report.



## 14.0 General / Other Business

#### 14.1 Co-option to Vice President – Education – Jerry Cui

**SC08/29082023:**

**Moved:** Jonathan De La Pena                      **Seconded:** Georgie Brimer

**For: 7                      Against: 0                      Abstain: 1**

## 15.0 Next Meeting

## 17.0 Close of Business

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