

DEAKIN UNIVERSITY STUDENT ASSOCIATION INC

STUDENT COUNCIL MEETING MINUTES

3rd Meeting

23 February 2023

11:00AM

Waurn Ponds Meeting Room JB2.107 and Via Zoom



Student Council Meeting Minutes
Thursday 23 February 2023

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DUSA Student Council

Thursday 23 February 2023

Commencing at 11:00AM

Waurin Ponds Campus Meeting Room JB2.107 and Via Zoom

Procedural Matters

1.0 Welcome

- 1.1 The Chair, Georgie Brimer formally welcomed all in attendance and declared the meeting open at 11:02AM.

As we gather for this meeting physically dispersed and virtually constructed, let us take a moment to reflect on the meaning of place and in doing so recognise the various traditional lands on which we do our business today.

We acknowledge the Elders past, present and emerging of all the lands we work and live on, and their Ancestral Spirits, with gratitude and respect.

Present

Georgie Brimer	President and Chair
Simar Bedi	Vice President - Welfare
Jonathan De La Pena	General Secretary
Spencer Perry	Assistant General Secretary
Max McGahan	Student Council Member
Prabhmah Singh	Student Council Member
Ally Petherick	Student Council Member

Present for Debate

None

By Invitation

Sue Rolland	General Manager
Lee Emberton	Student Engagement Manager
Robyn Barnden	Operations Manager
Fionna Cooper	Finance Manager
Gavin Hodgkinson	Advocacy Manager

Observers

Paul Ting	Burwood Campus Coordinator
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Minute Taker

Annette Allen	Executive Officer
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1.2 Apologies

Jorja Sharp	Student Council Member (<i>on leave</i>)
Guleid Abdullahi	Vice President - Education
Jerry Cui	Student Council Member

1.3 Absent

None

2.0 Question Time

- 2.1 The Chair advised no questions had been received prior to the meeting.
- 2.2 The Chair asked if anyone had any questions. No questions were received.
- 2.3 The Chair asked if there were any conflicts of interest to declare. None were received.

3.0 Starring

- 3.1 The following items were starred for further discussion (*including automatic starring as per agenda*):
 - 3.2 To consider a recommendation from the Chair that all remaining unstarred reports be received without further discussion.
 - 3.3 To consider a recommendation from the Chair that all remaining unstarred items on the agenda be received and that all recommendations therein be approved without further discussion.
- 4.1 Accept the minutes of the previous Student Council meeting held on 25 January 2023.
- 4.2 Actions arising from the Minutes
- 8.0 Strategic Matters of Importance to Members
- 10.0 Policy, Procedures and Systems
- 10.1 Monthly compliance reporting
- 11.0 Reports and Operational Matters
- 11.1 Human Resources
- 11.2 Finance Report and Profit & Loss
- 12.0 Minutes of DUSA's Committees Received
- 12.2 Minutes of Burwood Campus Committee
- 12.5 Minutes of Executive Committee
- 13.0 Reports Received
- 13.15 Campus Coordinators Updates
- 14.0 General / Other Business
- 15.0 Next Meeting
- 16.0 Meeting Closed

Items Requiring Resolution

- 3.2 To consider a recommendation from the Chair that all remaining unstarred reports be received without further discussion.

SC01/23022023:

The Student Council agrees that all remaining unstarred reports be received without further discussion

Moved: Georgie Brimer

Seconded:

Spencer Perry

For: 7

Against: 0

Abstain: 0

Carried

- 3.3 To consider a recommendation from the Chair that all remaining unstarred items on the agenda be received and that all recommendations therein be approved without further discussion.

SC02/23022023:

The Student Council agrees that all remaining unstarred items on the agenda be received and that all recommendations therein be approved without further discussion

Moved: Georgie Brimer

Seconded: Spencer Perry

For: 7

Against: 0

Abstain: 0

Carried

4.1 Minutes of the Student Council Meeting

The Chair advised that if there were no questions regarding the minutes of the previous meeting, she would move a motion to accept these.

SC03/23022023:

That the Student Council approves the minutes of the previous meeting held on 25 January 2023 as a true and accurate record of proceedings

Moved: Georgie Brimer

Seconded: Simar Bedi

For: 7

Against: 0

Abstain: 0

Carried

4.2 Actions Arising from Minutes

The Chair advised there were no action items on the list and she would move on to the next item.

5.0 Endorse all Motions Approved by Circular Resolution

The Chair advised there had been no motions moved by circular resolution since the last meeting so she would move on to the next item.

6.0 Leave of Absence

6.1 The Chair advised there were no request for leave and she would move on to the next item.

7.0 Board Grant Applications

The Chair advised no board grant applications had been received and she would move on to the next item.

8.0 Strategic Matters of Importance to Members

The Chair advised no items had been received under strategic matters and asked if anyone had any items they would like to raise for discussion.

The Chair advised another Education Committee meeting had been held this month. There had been a lot of discussion around PhD students and both of the DUSA Post-grad representatives had reached out to PhD students who have raised a lot of issues which are completely separate from the issue regarding PhD scholarship students not having sufficient funds to live on. Non-scholarship students are also reaching out saying they need support as well as they aren't allowed to work full time and also don't have sufficient funds to live on. The services available to post-grad students are considerably less than those available to undergraduate students, such as in mental health and other support areas.

The General Secretary advised that he has reached out to the relevant Deakin department but is still waiting on a response.

The Chair advised one issue that students raise every year is the differences between how the various Faculties treat special considerations, and access plans etc.

The General Manager advised that this is definitely something we can raise with Liz Johnson at our next meeting.

The Chair advised that the Burwood Access and Services Representative has been talking to DRC about compulsory in person classes coming up for T1. This is a big issue for students with disabilities. The Chair noted that she will attend one of these meetings soon to see what is happening with this.

DUSA stalls were held earlier this week at Deakin Residential and Deakin College. The Chair and the General Manager went to a campus vibrancy workshop. No other students attended this, and it mainly consisted of Deakin staff. They are trying to determine how to make the campuses more vibrant. Discussions on where improvements could be made on campuses took place. The Chair noted her input regarding 24/7 library access, improved food options and food prices, and times that food is available on campus.

The General Manager advised that Deakin reimaged is still happening, with Campus Services next in the firing line, and this encompasses catering, transport and other areas. The head of this area will be leaving in March.

The Chair advised a dinner was held on Tuesday night with all Student Council and representatives to get everyone together before O'Fest so that they all know each other and know what is expected.

9.0 Regulations and Constitution

The Chair advised there were no items under regulations and constitution.

10.0 Policy, Procedure & Systems

10.1 *Monthly Compliance Reporting – February*

The Chair advised the status of financial and insurance compliance reporting due in February had been provided in the agenda and asked the Finance Manager if she would like to speak further to this.

The Finance Manager advised the PAYG for January had been lodged and paid last week, and the December BAS has been lodged and will be paid today.

11.0 Reports and Operational Matters

The Chair referred to the General Manager to speak to human resources.

11.1 *Human Resources*

The General Manager spoke to this item and advised we are in the process of recruiting for two maternity leave positions and are close to finalizing these.

Everyone is geared up for O'Fest next week.

We received an independent medical assessment regarding a staff member returning to work after an illness and this has come back all good.

The Chair advised the finance report and profit and loss reports had been provided with the agenda and asked the Finance Manager if she would like to speak further to these.

11.2 **Finance Report & Profit and Loss**

The Finance Manager advised some transactions for 2022 were still being processed on Monday, so the final figures for 2022 were completed yesterday and are showing a deficit for the year slightly worse than budgeted. Going forward we should be fine if we adhere to the budgeted expenditure.

Some bookshop stock was written off. The main cost incurred in closing the bookshops was the staff redundancies.

2022 figures were also impacted by receiving a lot less SSAF than we had expected.

There were also some losses on our Perpetual Investment which added to the overall loss. However, the investment has rebounded slightly in January, and we need to note that these are only paper losses.

The Auditors have commenced work this week and will do further work in March.

The year-end club reports were also provided for this meeting in MS Teams.

We have a healthy surplus for January, which is mainly due to timing differences. Also, some expenses and salary costs were lower in January than expected.

Questions ensued.

12.0 **Minutes of DUSA Committees**

The Chair advised the Minutes of DUSA's Committees received this month were from the Executive Committee, and the Burwood Campus Committee and if there were no questions regarding these minutes she would move a motion to accept them.

SC04/23022023:

That the Student Council receives the Minutes of the Executive Committee and the Burwood Campus Committee as submitted and resolutions therein be endorsed as decisions of DUSA

Moved: Georgie Brimer

Seconded:

Spencer Perry

For: 7

Against: 0

Abstain: 0

Carried

13.0 **DUSA Reports**

The Chair referred to the reports received and asked if there were any questions regarding these, or if anyone would like to speak further to their reports.

The General Manager advised she has also been working with Diversity, Equity and Inclusion on the SLA and this should be completed soon.

The Chair advised she would now move a motion to accept all reports submitted.

SC05/23022023:

That the Student Council receives all reports as submitted

Moved: Georgie Brimer

Seconded:

Simar Bedi

For: 7

Against: 0

Abstain: 0

Carried

13.15 Campus Coordinator Reports

The Chair referred to the Campus Coordinators to provide their reports.

Paul Ting, Burwood Campus Coordinator

Paul noted there had been a lot of issues with MS teams and thanked staff for the workaround provided to alleviate these issues.

The Midsumma march had gone really well with around 35 students showing up and shared with the meeting some photos from this event.

Paul commended E and Mikayla, our two Queer representatives who organized most of the items for this event, as they did a great job.

Paul advised he has had discussions with Kat in Marketing regarding students accessing the DUSA Instagram, and this is currently being trialed with a few students and seems to be going well.

The Chill out trolley is also going well. Committee members are all doing well with most already signed up to Rosterfy for O'Fest.

The General Manager clarified that the chill out trolley is funded through the welfare budget and doesn't require any funding through the Campus budget.

Sunny Singh, Geelong Campus Coordinator

The Chair advised Sunny was not present today.

The Assistant General Secretary advised two Geelong representatives have recently resigned, Liam Hall and Lucas Lim.

The Chair advised that for the vacant Geelong positions they will talk to students during O'Fest with a view to filling these roles.

Kayla Stuchbree, Cloud Campus Coordinator

The Chair noted that Kayla had advised she is mainly focussed on reaching out to cloud students to fill the two vacant roles on that committee. She has created a nice post to put up in the Cloud space to attract students to the roles.

Gurrattan Gaahlay, Warrnambool Campus Coordinator

The Chair noted that Gurrattan had advised that the committee meeting was held successfully with the Assistant General Secretary also attending this meeting. The one Warrnambool Mystery bus currently has 35 of 45 seats booked, and Gurrattan and Michael will be the bus leaders on this one.

One of the Warrnambool representatives is graduating and will not be able to continue in their DUSA role, however the committee are in the process of finding another student to take this position.

Items for Discussion / Decision

14.0 General / Other Business

The Chair advised there were no items received under general business and asked if anyone had any items they would like to raise for discussion. One item had been tabled today for discussion and she referred to the General Secretary to speak to this.

14.1 Chill Out Trolley Project Proposal

The General Secretary queried the funding for the Geelong chill out trolley and whether they need to obtain further funding for this.

The Advocacy Manager provided some information on how the chill out trolley is funded.



The Finance Manager advised the total overall amount had been increased in the budget for the chill out trolley. However, because it will be running over more weeks this year than the previous year the amount must be spread over the additional weeks.

The Chair confirmed no motion will be required regarding this and they will refer any further queries to the Advocacy Manager.

The Burwood Campus Co-ordinator raised for discussion the women's room and mature age room at Burwood Campus in Building H and the proposal to swap these rooms. DUSA Rep Sharon is currently looking to also create a space just for music and whether Deakin would allocate a room for this.

The Chair advised the women's room and mature age room are right next to each other on the lower level of building H, and the proposal is to just switch the rooms as one needs more space than the other. Both rooms are managed by DUSA so it may just be that we need to swap the signage.

Max advised he does not have any further information at this stage on the performing arts space.

The General Manager advised she has raised this with the IPG group, so they are aware of this request.

Paul advised that the performing arts students are apparently wanting to store some valuable equipment in this space so the room would need to be lockable and not accessible by everyone.

The Chair advised this is still in the early discussion stages and the final details need to be determined as yet. Possibly the DUSA room in building LC may be a space that can be used for storage.

Items for Noting

15.0 Next Meeting

The Chair advised that the next meeting was scheduled for Thursday 23rd March at Burwood Campus.

17.0 Close of Business

There being no further business to discuss, the Chair declared the meeting closed at 11:47AM.