

DEAKIN UNIVERSITY STUDENT ASSOCIATION INC

STUDENT COUNCIL MEETING MINUTES

7th Meeting

19 June 2025

10:30AM

Burwood Campus Bldg A Meeting Room
and Via Zoom



Student Council Meeting Minutes
Thursday 19 June 2025

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DUSA Student Council

Thursday 19 June 2025
Commencing at 10:30am
Burwood Building A Meeting Room and Via Zoom

Procedural Matters

1.0 Welcome

- 1.1 The Chair, Paul Ting welcomed all in attendance and declared the meeting formally open at 10:35AM.

As we gather for this meeting physically dispersed and virtually constructed, let us take a moment to reflect on the meaning of place and in doing so recognise the various traditional lands on which we do our business today.

We acknowledge the Elders past, present and emerging of all the lands we work and live on, and their Ancestral Spirits, with gratitude and respect.

Present

Paul Ting	President & Chair
Noah Smith	Vice President - Education
Vivian Liu	General Secretary
Alec Ferguson	Student Council Member
Vi Vo	Student Council Member <i>(joined mtg at 10:39am)</i>
Melda Ceylanbas	Student Council Member
Esther Fan	Student Council Member

Present for Debate

None

By Invitation

Gerard Turner	Student Engagement Manager
Robyn Barnden	Operations Manager
Fionna Cooper	Finance Manager
Gavin Hodgkinson	Advocacy Manager
Muskan Goyal	Burwood Campus Coordinator
Supraja Srinivasan	Deakin Student <i>(joined mtg at 10:50am)</i>

Observers

None

Minute Taker

Annette Allen	Executive Officer
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1.2 Apologies

Sue Rolland	General Manager (on leave)
Sharon Jeikishore	Vice President – Welfare (on leave)
Mae Bell	Student Council Member (on leave)
Yiwei Cheng	Geelong Campus Coordinator
April Wright	Assistant General Secretary

1.3 Absent

None

2.0 Question Time

- 2.1 The Chair advised no questions had been received prior to the meeting.
- 2.2 The Chair asked if anyone had any questions. No questions were received.
- 2.3 The Chair asked if there were any conflicts of interest to declare. None were received.

3.0 Starring

- 3.1 The following items were starred for further discussion *(including automatic starring as per agenda)*:
 - 3.2 To consider a recommendation from the Chair that all remaining unstarred reports be received without further discussion.
 - 3.3 To consider a recommendation from the Chair that all remaining unstarred items on the agenda be received and that all recommendations therein be approved without further discussion.
 - 4.1 Accept the minutes of the previous Student Council meetings held on 21 May 2025.
 - 4.2 Actions arising from the Minutes
 - 5.0 Motions moved by circular resolution
 - 6.0 Leave of Absence requests
 - 6.1 Leave Request for Vice President - Welfare
 - 7.0 Board Grant Applications
 - 7.1 Motion Re Board Grant Application
 - 7.2 Board Grant Loan application from DISA
 - 8.0 Strategic Matters of Importance to Members
 - 9.0 Regulations and Constitution
 - 10.0 Policy, Procedures and Systems
 - 10.1 Monthly compliance reporting
 - 11.0 Reports and Operational Matters
 - 11.1 Human Resources
 - 11.2 Finance Report and Profit & Loss
 - 12.0 Minutes of DUSA's Committees Received
 - 12.3 Minutes of Warrnambool Campus Committee Meetings
 - 12.5 Minutes of the Executive Committee meeting
 - 13.0 Reports Received
 - 13.15 Campus Coordinators verbal updates
 - 14.0 General / Other Business
 - 14.1 Election Services Provider
 - 14.2 Mode of Election
 - 14.3 New Representative on Geelong Campus Committee
 - 15.0 Next Meeting
 - 16.0 Meeting Closed

Items Requiring Resolution

- 3.2 To consider a recommendation from the Chair that all remaining unstarred reports be received without further discussion.

SC01/19062025:

The Student Council agrees that all remaining unstarred reports be received without further discussion

Moved:	Paul Ting	Seconded:	Noah Smith
For:	6	Against:	0
		Abstain:	0
Carried			

- 3.3 To consider a recommendation from the Chair that all remaining unstarred items on the agenda be received and that all recommendations therein be approved without further discussion.

SC02/19062025:

The Student Council agrees that all remaining unstarred items on the agenda be received and that all recommendations therein be approved without further discussion

Moved:	Paul Ting	Seconded:	Noah Smith
For:	6	Against:	0
		Abstain:	0
Carried			

4.1 Minutes of the Student Council Meeting

The Chair advised that if there were no questions regarding the minutes from the previous meeting, he would move a motion to accept these.

SC03/19062025:

That the Student Council approves the minutes of the previous meeting held on 21 May 2025 as a true and accurate records of proceedings

Moved:	Paul Ting	Seconded:	Melda Ceylanbas
For:	6	Against:	0
		Abstain:	0
Carried			

10:39am Student Council Member Vi Vo joined the meeting.

4.2 Actions Arising from Minutes

The Chair advised there were no outstanding action items.

5.0 Endorse all Motions Approved by Circular Resolution

The Chair advised there were no motions moved by circular resolution since the last meeting.

6.0 Leave of Absence

The Chair advised two requests for leave had been received for the Vice President – Welfare and he would move a motion to approve these.

SC04/19062025:

That the Student Council approves a leave of absence for Sharon Jeikishore from 2 June to 6 June 2025 inclusive and for 16 June to 11 July 2025 inclusive

Moved: Paul Ting

Seconded:

Melda Ceylanbas

For: 7

Against:

0

Abstain:

0

Carried

7.0 Board Grant Applications

- 7.1 The Chair advised that there was one board grant application received, however as the speaker for this application is not present yet we will come back to this item.

There is a motion to be moved regarding a previously approved board grant loan for GE DCR for \$1,650 which was approved as a loan in January. The Chair further advised that it has been brought to our attention that this club are not in a financial position to repay this loan and they do not have any opportunities to fund raise, therefore if everyone is happy to do so, we will move a motion noting that they are no longer required to repay this loan to DUSA.

SC05/19062025:

That the Student Council waives repayment of the loan of \$1,650 provided to GE DCR

Moved: Paul Ting

Seconded:

Noah Smith

For: 7

Against:

0

Abstain:

0

Carried

10:50am Supraja Srinivasan joined the meeting.

7.2 DISA board grant loan

The Chair advised a board grant loan application had been received from DISA for \$3,000 and Supraja was here today to speak to this application.

Supraja advised that she is the President of DISA, and they are requesting a loan of \$3,000 for a joint event with DUASEAN which will be held on 11th July 2025 for approx. 320 International students. We will also be partnering with multiple clubs for this event. A grant will also come through from Swinburne Student Association to assist to pay for this. This is a fusion event to bring people from different cultures together.

Supraja further outlined the music/food/activities that will take place, advising that the loan is to bridge the cash flow gap in the interim, until ticket sale funds are available and she was confident that they would raise the funds from ticket sales based on the numbers attending their previous events.

Discussion and questions ensued.

The Chair asked which other clubs would be collaborating in this event.

Supraja advised they are anticipating 6 or 7 other clubs to collaborate, such as the Chinese Society, DMA, Geelong Social Club, Geelong Indian Club etc. and most will be confirming by this afternoon. Swinburne Student Association will contribute \$4,000 in grant funds towards the event, with the only stipulation being that tickets are available to Swinburne students.

The Student Engagement Manager advised that the PRIDE society also put through a grant application, but this was pushed back as they had not met the submission timeline for this meeting.

He further noted that his team have not seen anything in writing as to which clubs are contributing and what Swinburne are expecting for their grant money. They also don't believe that the club will be able to repay all of the loan even with ticket sales. The financial capacity of the club is a big part of why Student Engagement haven't signed off on this event as yet.

The Chair advised the PRIDE society application is not as time sensitive as this application and the only reason this was submitted late for this meeting was due to the event being on 11th July which is before the next Council meeting.

The Chair advised he feels that after conversations with the club they would be in a position to pay back the loan.

The Student Engagement Manager noted that the \$7,500 invoice is due to be paid next week and even with the club grant and DUSA grant funds, this would not be sufficient to cover this amount.

Supraja advised she should have confirmation from Swinburne by today for their contribution. Swinburne was very forthcoming and welcoming when approached to be involved. They were just happy for tickets to be open for Swinburne students to attend. Their MoU will confirm exactly what their terms and conditions are.

The Chair advised that they could approve the grant subject to sighting the MoU and the terms and conditions being acceptable for the club to be able to repay the loan from us.

Supraja advised she should have their agreement by the end of today.

The Finance Manager queried whether they have left sufficient time to market the event.

Supraja advised the club had previously marketed events in 3 to 4 days out from the event date and these events have been very successful with 150 to 200 students attending. With the other clubs assisting with marketing this should not be a problem.

The Finance Manager queried who would be responsible for verifying that the MoUs are acceptable.

The Student Engagement Manager confirmed that his team would do this.

The Chair advised he would move a motion to conditionally approve this application.

SC06/19062025:

That the Student Council conditionally approves a board grant loan to DISA for the amount of \$3,000 subject to sighting the MoUs from Swinburne Student Association and other club collaborators and the terms and conditions of the MoUs being acceptable with the loan to be repaid before the July Student Council Meeting

Moved: Paul Ting

Seconded:

Melda Ceylanbas

For: 7

Against:

0

Abstain:

0

Carried

8.0 Strategic Matters of Importance to Members

The Chair advised no items had been received and asked if anyone had anything to raise under strategic matters.

No items were received.

9.0 Regulations and Constitution

The Chair advised there were no items under regulations and constitution.

10.0 Policy, Procedure & Systems

10.1 *Monthly Compliance Reporting – June*

The Chair advised the status of financial and insurance compliance reporting due for June had been provided in the agenda and asked the Finance Manager if she would like to speak further to this.

The Finance Manager advised there were two items this month, PAYG lodged and will be paid today and the ACNC return which has been submitted.

11.0 Reports and Operational Matters

The Chair referred to the Student Engagement Manager to provide an update on HR.

11.1 *Human Resources*

The Student Engagement Manager advised the only recruitment taking place at present was for new position in the Advocacy area and now that Gavin has returned from leave, he is working through these applications. Everything else is tracking well.

11.2 *Finance Report & Profit and Loss*

The Chair referred to the Finance Manager to speak to the Finance Report.

The Finance Manager advised we had a large surplus for May, mainly due to additional income from Deakin College memberships, sponsorships for T2 OFest and interest received from our term deposit and some investment paper gains as well. From January to May we have had a good surplus. The cost of sales and salaries has also been under budget.

The Finance Manager noted that she is happy with where we are sitting at present and it is good to see our investment has bounced back.

During the second half of the year, we will have more expenditure than in the first half of the year. The new SENPRO clubs system, and the new Advocacy position will increase our expenditure.

12.0 *Minutes of DUSA Committees*

The Chair advised the Minutes of DUSA's Committees received this month were from the Executive Committee and the Warrnambool Campus Committee and if there were no questions regarding these, he would move a motion to accept them.

SC07/19062025:

That the Student Council receives the Minutes of the Executive Committee, and the Warrnambool Campus Committee as submitted, and resolutions therein be endorsed as decisions of DUSA

Moved: Paul Ting

Seconded: Noah Smith

For: 7

Against: 0

Abstain: 0

Carried

13.0 DUSA Reports

The Chair referred to the reports received and asked if there were any questions regarding these or if anyone would like to speak further to their reports.

No questions or further reports were submitted.

The Chair advised he would move a motion to accept all reports received.

SC08/19062025:

That the Student Council receives all reports as submitted

Moved: Paul Ting

Seconded:

Noah Smith

For: 7

Against:

0

Abstain:

0

Carried

13.15 Campus Coordinator Reports

The Chair referred to the Campus Coordinators to provide brief verbal reports.

Muskan Goyal, Burwood Campus Coordinator

Muskan advised in the next month they will be running the study pantry again, and the recent study pantries have had 250 students attending. Their committee meeting is being held later today. There is the multi-cultural festival being held on all campuses, plus they are gearing up for T2 OFest now.

Yiwei Cheng, Geelong Campus Coordinator

Yiwei was an apology for this meeting. Her written report was available in the Teams site.

Caleb Smith, Warrnambool Campus Coordinator

The Student Engagement Manager advised there is a lot of enrolments across T2. NAIDOC week activities are scheduled during T2 OFest, and the Warrnambool Winter ball has been scheduled. Marketing is currently getting the materials ready for this and we should go live tomorrow and can then start ticket sales. We received some good feedback and success with the trivia night.

Items for Discussion / Decision

14.0 General / Other Business

The Chair advised there were two items on the agenda under General Business and referred to the Executive Officer to speak to these.

14.1 Election Services Provider

The Executive Officer advised she had received two quotes from election services providers, one of Omega Consulting and one from AQE, both providers we have used before.

The Omega Consulting quote had two options, a fee for this year's elections or a flat rate lesser fee if we engage them for a 3 year contract.

The AQE quote was significantly higher if we want them to do the week that we have selected for polling week, or a lesser fee if we move our polling to the following week of 8 to 12 September.

The Executive Officer noted that there are issues with holding the polling week later as it starts to run into exam and study time.

Discussion ensued regarding the 3-year contract option with Omega.

The Executive Officer advised that she had spoken with the Finance Manager to gauge her thoughts on entering into a 3-year contract and whether she thought there would be any potential risk to DUSA. The Finance Manager had provided some items that should be clarified with Omega before proceeding with a contract, such as flexibility with our election dates each year, whether the three-year flat rate would have a CPI % attached etc. The Executive Officer advised she had discussed these with Josh Gilligan and was satisfied that there was minimal risk to DUSA in engaging in a 3-year contract.

The Finance Manager agreed with this assessment.

Discussion ensued with Council agreeing that a 3-year contract would be a suitable option.

The Chair advised he would move a motion to approve this.

SC09/19062025:

That the Student Council approves Omega Consulting Group as election services provider under their 3-year flat rate contract option for the 2025, 2026 and 2027 student elections

Moved:	Paul Ting	Seconded:	Noah Smith
For:	7	Against:	0
		Abstain:	0
Carried			

14.2 Mode of Elections

The Executive Officer advised this is merely a formality as it is in the Regulations that Council must approve the mode of election each year via a motion.

SC10/19062025:

That the Student Council approves the polling for the 2025 DUSA student elections to be held in person across all campuses and the Electoral College election voting to be held online

Moved:	Paul Ting	Seconded:	Melda Ceylanbas
For:	7	Against:	0
		Abstain:	0
Carried			

14.3 Approve Student Representative for Geelong Campus

The Chair advised that the Geelong Campus Coordinator and Geelong team have recruited a student to co-opt to the vacant position of People of Colour Representative on their committee. They interviewed several students and decided to bring this motion to Council for approval. The Chair further advised the successful candidate to be co-opted was Vishrut Goswami and unless anyone had any comments or questions, he would move a motion to approve this.

SC11/19062025:

That the Student Council approves the Co-option of Vishrut Goswami to the position of People of Colour Representative on the Geelong Campus Committee

Moved:	Paul Ting	Seconded:	Melda Ceylanbas
For:	7	Against:	0
		Abstain:	0
Carried			

Items for Noting

15.0 Next Meeting

The Chair advised that the next Student Council meeting is scheduled to be held at Waurn Ponds Campus on Tuesday 29th July commencing at 10:30am.

16.0 Close of Business

There being no further business to discuss, the Chair declared the meeting closed at 11:28AM.