

DEAKIN UNIVERSITY STUDENT ASSOCIATION INC

# **STUDENT COUNCIL MEETING MINUTES**

4th Meeting

23 March 2023

9:30AM

Burwood Building A Meeting Room and Via Zoom



**Student Council Meeting Minutes**  
**Thursday 23 March 2023**

---

# Student Council Meeting Minutes

## Thursday 23 March 2023

---

### DUSA Student Council

Thursday 23 March 2023

Commencing at 9:30am

Burwood Building A Meeting Room and Via Zoom

### Procedural Matters

#### 1.0 Welcome

- 1.1 The Chair, Georgie Brimer formally welcomed all in attendance and declared the meeting open at 9:34AM.

As we gather for this meeting physically dispersed and virtually constructed, let us take a moment to reflect on the meaning of place and in doing so recognise the various traditional lands on which we do our business today.

We acknowledge the Elders past, present and emerging of all the lands we work and live on, and their Ancestral Spirits, with gratitude and respect.

#### Present

Georgie Brimer	President and Chair
Guleid Abdullahi	Vice President - Education
Simar Bedi	Vice President - Welfare
Jonathan De La Pena	General Secretary
Spencer Perry	Assistant General Secretary
Jerry Cui	Student Council Member
Prabhmah Singh	Student Council Member
Jorja Sharp	Student Council Member
Ally Petherick	Student Council Member

#### Present for Debate

None

#### By Invitation

Sue Rolland	General Manager
Robyn Barnden	Operations Manager
Gavin Hodgkinson	Advocacy Manager

#### Observers

Paul Ting	Burwood Campus Coordinator
-----------	----------------------------

#### Minute Taker

Annette Allen	Executive Officer
---------------	-------------------

#### 1.2 Apologies

Max McGahan	Student Council Member ( <i>on leave</i> )
Fionna Cooper	Finance Manager ( <i>on leave</i> )
Lee Emberton	Student Engagement Manager ( <i>on leave</i> )

#### 1.3 Absent

None

## **2.0 Question Time**

- 2.1 The Chair advised no questions had been received prior to the meeting.
- 2.2 The Chair asked if anyone had any questions. No questions were received.
- 2.3 The Chair asked if there were any conflicts of interest to declare. None were received.

## **3.0 Starring**

- 3.1 The following items were starred for further discussion (*including automatic starring as per agenda*):
  - 3.2 To consider a recommendation from the Chair that all remaining unstarred reports be received without further discussion.
  - 3.3 To consider a recommendation from the Chair that all remaining unstarred items on the agenda be received and that all recommendations therein be approved without further discussion.
  - 4.1 Accept the minutes of the previous Student Council meeting held on 23 February 2023.
  - 4.2 Actions arising from the Minutes
  - 6.0 Leave of Absence Requests
  - 6.1 Leave requested by Max McGahan
  - 8.0 Strategic Matters of Importance to Members
  - 10.0 Policy, Procedures and Systems
  - 10.1 Monthly compliance reporting
  - 11.0 Reports and Operational Matters
  - 11.1 Human Resources
  - 11.2 Finance Report and Profit & Loss
  - 12.0 Minutes of DUSA's Committees Received
  - 12.1 Minutes of Cloud Campus Committee
  - 12.2 Minutes of Burwood Campus Committee
  - 12.4 Minutes of Geelong Campus Committee
  - 12.5 Minutes of Executive Committee
  - 13.0 Reports Received
  - 13.15 Campus Coordinators Updates
  - 14.0 General / Other Business
  - 15.0 Next Meeting
  - 16.0 Meeting Closed

## Items Requiring Resolution

- 3.2 To consider a recommendation from the Chair that all remaining unstarred reports be received without further discussion.

### SC01/23032023:

The Student Council agrees that all remaining unstarred reports be received without further discussion

Moved: Georgie Brimer

Seconded: Jerry Cui

For: 9

Against: 0

Abstain: 0

Carried

- 3.3 To consider a recommendation from the Chair that all remaining unstarred items on the agenda be received and that all recommendations therein be approved without further discussion.

### SC02/23032023:

The Student Council agrees that all remaining unstarred items on the agenda be received and that all recommendations therein be approved without further discussion

Moved: Georgie Brimer

Seconded: Spencer Perry

For: 9

Against: 0

Abstain: 0

Carried

### 4.1 Minutes of the Student Council Meeting

The Chair advised that if there were no questions regarding the minutes of the previous meeting, she would move a motion to accept these.

### SC03/23022023:

That the Student Council approves the minutes of the previous meeting held on 23 February 2023 as a true and accurate record of proceedings

Moved: Georgie Brimer

Seconded: Jerry Cui

For: 8

Against: 0

Abstain: 1

Carried

### 4.2 Actions Arising from Minutes

The Chair advised there were no action items on the list and she would move on to the next item.

### 5.0 Endorse all Motions Approved by Circular Resolution

The Chair advised there had been no motions moved by circular resolution since the last meeting so she would move on to the next item.

### 6.0 Leave of Absence

- 6.1 The Chair advised a leave request had been received from Max McGahan and she would move a motion to approve this.

**SC04/23032023:**

**That the Student Council approves a leave of absence for Max McGahan from 14 March to 1 May 2023**

**Moved: Georgie Brimer**

**Seconded:**

**Spencer Perry**

**For: 9**

**Against:**

**0**

**Abstain: 0**

**Carried**

## **7.0 Board Grant Applications**

The Chair advised no board grant applications had been received and she would move on to the next item.

## **8.0 Strategic Matters of Importance to Members**

The Chair advised no items had been received under strategic matters and asked if anyone had any items they would like to raise for discussion.

The Chair advised after the last Education Committee meeting had been held, one of the items of feedback received was assignment submission across different faculties were being treated inconsistently. Currently, the University policy permits Unit Chairs to make their own determinations about extensions and special considerations, and whether students should receive certain extensions based on various factors, such as how far into the unit the student is. Some concerns were raised around students with learning access plans etc. and that they should have access to a two week extension, whereas the University was only proposing a one week extension. Exceptions for students to enable them to access two-week extensions is now being allowed for First Nations peoples and students with learning access plans, which is good.

Another issue was students studying online not having a consistent time tabling system. The University is currently looking at developing a new application for bookings and timetabling, but this will take some time to develop and may not be implemented until next year.

The Chair and General Secretary met with a Deakin staff member from the post-graduate department, and we raised some issues with her which had come from our Post-graduate Reps. She had advised that the University was aware of these issues and is working on solutions. Amie, our Geelong Post-graduate representative is working on a document to put together students concerns and will provide this to the University staff member.

## **9.0 Regulations and Constitution**

The Chair advised there were no items under regulations and constitution.

## **10.0 Policy, Procedure & Systems**

### **10.1 Monthly Compliance Reporting – March**

The Chair advised the status of financial and insurance compliance reporting due in March had been provided in the agenda and asked the General Manager if she would like to speak further to this.

The General Manager advised the Instalment Activity Statement for January and the BAS for February were both lodged and paid. The Audit is currently underway and we are putting a lot of documents on the portal for the Auditors.

## **11.0 Reports and Operational Matters**

The Chair referred to the General Manager to speak to human resources.

#### 11.1 **Human Resources**

The General Manager spoke to this item and advised all is going well with staff. Two staff are about to go on maternity leave, and Isabella has started already, and she is replacing Carly in Student Engagement.

We are still recruiting for the Comms/Marketing mat leave position. Our preferred candidate pulled out and we are going back to market to seek candidates with a strong communications background.

The Chair advised the finance report and profit and loss reports had been provided with the agenda and asked the General Manager if she would like to speak further to these.

#### 11.2 **Finance Report & Profit and Loss**

The General Manager advised we saw a surplus in February which was favourable to budget. Some O'Fest costs were budgeted into March and some into February, so it is always tricky to accurately budget during this period.

Income is up and cost of sales is close to budget.

Memberships are going ok, slightly behind last year and the year before. We were billed for three months lease costs for the DUSA office area. The DUSA Scholarships are being funded through a Community Bank grant this year and the funds came through for this. We also made a profit on the two vehicles that were traded in.

All indications so far are looking positive.

#### 12.0 **Minutes of DUSA Committees**

The Chair advised the Minutes of DUSA's Committees received this month were from the Executive Committee, the Cloud Campus Committee, the Geelong Campus Committee and the Burwood Campus Committee and if there were no questions regarding these minutes she would move a motion to accept them. The Chair noted that the minutes from the Geelong Committee were from last year and were submitted in error so we would not approve these.

#### **SC05/23032023:**

**That the Student Council receives the Minutes of the Executive Committee, the Cloud Campus Committee, and the Burwood Campus Committee as submitted and resolutions therein be endorsed as decisions of DUSA**

**Moved: Georgie Brimer**

**Seconded:**

**Spencer Perry**

**For: 9**

**Against:**

**0**

**Abstain:**

**0**

**Carried**

#### 13.0 **DUSA Reports**

The Chair referred to the reports received and asked if there were any questions regarding these, or if anyone would like to speak further to their reports.

The General Manager reminded everyone to come along to the O'Fest debrief next week and provide their feedback and ideas for future events.

The Chair advised she would now move a motion to accept all reports submitted.

**SC06/23022023:**

**That the Student Council receives all reports as submitted**

**Moved: Georgie Brimer**

**Seconded:**

**Spencer Perry**

**For: 9**

**Against:**

**0**

**Abstain:**

**0**

**Carried**

### 13.15 Campus Coordinator Reports

The Chair referred to the Campus Coordinators to provide their reports.

#### Paul Ting, Burwood Campus Coordinator

Paul advised his Committee had attended a lot of the O'Fest events which was great.

It was very good to see the clubs on the deck in Burwood. Good work by everyone.

The Chill out trolley started about three weeks ago with great success. In the third week we catered for 130 students, and we still ran out of items. We will continue to monitor this.

He has sent a sponsorship proposal to Karen and Sunny for the chill out trolley for them to review.

A fund raiser was held in Geelong which raised around \$500 for a charity.

We are still looking at a clubs awards night in the future.

Reached out to Deakin Talent and gained a member who would like to join in our meetings and came along to the last meeting.

Campus Coordinators have been updating stories on the DUSA Instagram account after events.

For International women's day the committee funded a cupcake stall during beats and eats and this was very successful. We plan to do another cupcake stall during Pride Week, with even more cupcakes this time.

Self-care week is in May, and we are working to engage stakeholders such as clubs to run different activities during this week.

Lots of project ideas coming through the team and Paul is working with the Reps to assist to bring their ideas to fruition.

#### Sunny Singh, Geelong Campus Coordinator

The Assistant General Secretary advised she was in Geelong for most of the O'Fest events held there, and the events had been very successful, especially the glitter party. Attendance at events was very successful.

The clubs are going well down there too and the Chill out trolley has also resumed in Geelong.

The General Secretary advised that the Chill out trolley is currently alternating between campuses, but once we get more assistance with this we should be able to do the chill out trolley at both campuses each week. We will reach out to James to see if we can advertise this to Clubs as well.

Four applications have been received for the two vacant positions in the Geelong Committee and we are assessing these at present.

A project proposal for further updates to the Geelong Queer room is also in train.

#### Kayla Stuchbree, Cloud Campus Coordinator

The Chair advised the Campus Coordinators meeting was held last night. The Cloud Campus are brainstorming their projects and working on filling the vacancies in the Cloud Committee.

#### Gurrattan Gaahlay, Warrnambool Campus Coordinator

The Chair advised she had received a post-O'Fest debrief from Garry. The mystery bus had gone very well and had sold out.



The Warrnambool clubs are struggling to get engagement and he is working on supporting the clubs and getting leaders for the clubs to replace students as they graduate. A new Warrnambool representative was co-opted to the Student Engagement position, Nic Domanski.

The General Secretary advised that Jorja had enquired whether we will have a Warrnambool chill out trolley or equivalent.

The Advocacy Manager advised they do not have a budget for a chill out trolley in Warrnambool at present.

The General Manager advised they could draw funds from their campus budget if they wanted to fund this.

The Chair advised we need to determine when the busiest times in the library are at Warrnambool and work around this.

The Chair asked Jorja if she attends the next Warrnambool Campus Committee meeting, she could raise this with them.

## Items for Discussion / Decision

### 14.0 General / Other Business

The Chair advised there were no items received under general business and asked if anyone had any items they would like to raise for discussion.

10:11am The Vice President - Education dropped out of the meeting.

- 14.1 The Executive Officer advised that we need to approve the date of the AGM in May with a motion. The Chair advised she would move the motion now.

#### SC07/23022023:

**That the Student Council approves the date of 18 May 2023 to hold the 2023 DUSA Annual General Meeting**

**Moved: Georgie Brimer**

**Seconded:**

**Jerry Cui**

**For: 8**

**Against:**

**0**

**Abstain:**

**0**

**Carried**

The General Manager advised that the University had held the first meeting for the Warrnambool campus refurbishment. One of the issues is that Student Central is not very student friendly. They are discussing bringing Student Central out of where they are and using this space for a Queer room and a Women's room. This will probably be a long project, as not many decisions were made at the meeting.

Student Councillor, Jorja confirmed that the Student Central area at Warrnambool is a very uninviting space.

The Chair noted it would be very good to get Jorja and Garry onto that working group. The General Manager confirmed she would arrange this.

The General Manager advised she is going on leave from next Monday for four weeks. The Executive Officer advised she will also be on leave from tomorrow for one week.

## Items for Noting

### 15.0 Next Meeting

The Chair advised that the next meeting of the Student Council was scheduled for Thursday 20<sup>th</sup> April at Waterfront Campus.

### 17.0 Close of Business

There being no further business to discuss, the Chair declared the meeting closed at 10:17AM.