



ANNUAL GENERAL MEETING MINUTES

**DEAKIN UNIVERSITY STUDENT ASSOCIATION INCORPORATED
(DUSA)
Reg No. A0040625Y**

2020 ANNUAL GENERAL MEETING MINUTES

**Thursday 14 May 2020
11:00am
Via Zoom**

**DUSA ANNUAL GENERAL MEETING
Thursday, 14 May 2020, commencing at 11.00am
Via Zoom**



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1. WELCOME

The Chair, Tiarnan Cleary formally welcomed all in attendance and declared the meeting open at 11:09am.

DUSA President's Address:

Good morning everyone,

Before we begin I would like to acknowledge that we meet on the land of the Wathaurong people, the Gunditjmara people, and the Wurundjeri people, and we pay our respects to their elders past, present and emerging. I would also like to thank everyone for taking the time to be here at today's AGM.

In 2019 DUSA continued to focus on key services most visible to the majority of students in our engagement activities. Ensuring students have balance between study and social activities to facilitate academic success.

Some of the most important work that DUSA does is not so front of mind for many but still very important. Our Advocacy service assisted more than 2,500 students and our legal services assisted over 500 students through a variety of legal issues, particularly for International students without their family support. Our Survival Centre assisted over 150 students with essential personal hygiene, clothing items and food. While this work is not visible to most students, they are all very important functions of DUSA.

Student engagement activities were again popular with students, with over 30,000 students taking part in O'Week. All events in Geelong sold out very quickly and there was a good turnout for the Burwood and Warrnambool events as well. Additionally, Clubs and Societies remained popular with over 13,000 student members all together.

The strength of a Student Association is the members that it represents. We are very proud that in 2019 our total membership reached 11,800 students, another record for DUSA. Members have provided valuable feedback on a range of issues relating to students, such as academic issues, welfare issues and engagement issues.

We wouldn't be able to see this growth if it wasn't for the work and effort of our staff and management. The quality of our Association is a reflection of the people behind it, which is a testimony as to why our University is ranked number one in the state for student satisfaction.

Your student council has also been busy. It is important to acknowledge the worldwide pandemic and the turbulent times we are all facing at the moment. Due to the fantastic relationship with Deakin University we have been front and centre advocating for students. We have been striving to ensure the best outcomes for students academically, financially and personally.

We have had some great successes so far:

- A grace period for two weeks after census date to give students the time to make informed decisions about their enrolment;
- Extended the withdraw late period to the 1st of June;
- Confirmed up to \$25m financial hardship support for International Students from the University;



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- Special consideration without supporting documentation;
- Parking permit refunds; and
- Academic changes to protect disadvantaged students including concessions to WAM calculations.

We are continuing to advocate for students in this space and have many more excellent projects on the horizon. Our successes are a testament to the strong working relationship to the university with regular meetings with the Vice-Chancellor and Deputy Vice Chancellors as well as the Dean of Students.

It is also thanks to the fantastic response to the "DUSA Survey into Student Experience through the COVID-19 Transition" survey, our most successful survey in living memory. This survey was sent out to our members and enabled us to tailor our advocacy to what is important to you and your university experience.

Being President during this time has been both a blessing and a curse. A curse because we're faced with new challenges and uncertainty everyday but a blessing because I have the pleasure to work to attack these challenges with students and staff who are passionate and driven in their work, and from what I've seen, I have full confidence that our student association will come out of this bigger and better and will continue to achieve its goals well into the future.

Tiarnan Cleary
DUSA 2020 President

1.2 Present (via zoom)

Burwood

Members: 7
Observers: 5

Waurin Ponds

Members: 1
Observers: 0

Waterfront

Members: 3
Observers: 0

Warrnambool

Members: 0
Observers: 0

Cloud

Members: 2
Observers: 0

1.3 Apologies:

GiGi McBeath

1.4 Minute Taker:

Annette Allen

Executive Officer



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2. CONFIRMATION OF PREVIOUS MINUTES

AGM01/140520:

That the minutes of the 2019 Annual General Meeting held on the 16th May 2019 be verified.

Moved: **Tiarnan Cleary** **Seconded:** **Hamish Whitten**

For: **13** **Against:** **0** **Abstain:** **0**

Motion Carried

3. ANNUAL REPORT

AGM02/140520:

That the members confirm they have received the Annual Report on the activities of DUSA during its last financial year.

Moved: **Tiarnan Cleary** **Seconded:** **Naren Shetty**

For: **13** **Against:** **0** **Abstain:** **0**

Motion Carried

4. FINANCIAL STATEMENTS

Geelong Representative, Tegan Whitten queried whether the listing of Student Council members was accurate at the time the financial statements were signed as the list did not include Katrina Sullivan.

Finance Manager, Fiona Cooper confirmed that the list was accurate at the time of signing.

AGM03/140520:

That the members confirm that they have received the financial statements and accompanying audited accounts as at 31st December, 2019 for the incorporated association.

Moved: **Tiarnan Cleary** **Seconded:** **Hamish Whitten**

For: **13** **Against:** **0** **Abstain:** **0**

Motion Carried



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5. SPECIAL RESOLUTION

The Chair advised that the General Secretary, Hamish Whitten would now speak for the Special Resolution to amend the DUSA Constitution.

The General Secretary spoke to the proposed special resolution to change the DUSA Constitution, advising that there were some minor changes to the Constitution to be considered today, and none of these changes would cause a major shift in interpretation of the document, however would bring it in line with the re-structure that occurred last year. The transitional clause has been removed as it is no longer relevant, and some additional clauses have been included for clarity purposes.

The General Secretary noted that there will be one additional minor amendment to clause 23.4 where 'not' will be amended to 'no', 'Officers' will be amended to 'Officer' and 'wish' will be amended to 'wishes', and apart from these changes the changes to the Constitution will be as provided in the Notice of AGM and the Agenda.

All present indicated they were happy to proceed.

The Chair advised there would now be a vote to approve the changes to the Constitution.

AGM04/140520:

That the Constitution of the Deakin University Student Association Incorporated comprising its rules be amended as outlined in the Agenda, including the further amendments outlined by the General Secretary:

1. Amend clause 13.2 (c) to:
13.2 (c) to vote in elections under clause 36; and
2. Amend clause 19.3 (a) and (b) to:
19.3(a) the financial statements for the last financial year prepared in accordance with clause 65; and
19.3(b) the accompanying audit report under clause 66.
3. Amend clause 20.5 (b) to:
20.5 (b) the Student Council may reword for the purpose of clarification, By Resolution passed by an absolute majority*, the motion or motions to be Considered; and
4. Amend clause 23.3 to:
23.3 If neither the President nor the General Secretary are present, or if neither wishes to chair the meeting, the meeting must elect another Officer to chair.
5. Add new clause 23.4:
23.4 If no Officers are present, or no Officer wishes to chair the meeting, the meeting must elect a student member to chair.



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6. Amend clause 25.1 to:
 - 25.1 Each campus* has a minimum of 5 Electoral Delegates, plus 1 Electoral Delegate for every 5% of the total DUSA membership roll enrolled at that Campus*, rounded up or down to the nearest whole number.
7. Add new clause 25.2:
 - 25.2 The roll used to determine the number of Electoral Delegates will be all student members as of 10 academic days before the notice of the annual election as per clause 36.
8. Amend clause 27.1 (a) to:
 - 27.1(a) Eight Burwood Campus Committee Representatives, as follows:
 - i. Four representatives specified in the regulations*;
 - ii. Women's Representative;
 - iii. Queer Representative;
 - iv. Postgraduate Representative; and
 - v. International Representative.
9. Amend clause 27.1 (b) to:
 - 27.1(b) Eight Geelong Campus Committee Representatives, as follows:
 - i. Four representatives specified in the regulations*;
 - ii. Women's Representative;
 - iii. Queer Representative;
 - iv. Postgraduate Representative; and
 - v. International Representative.
10. Amend clause 27.1 (c) to:
 - 27.1(c) Four Warrnambool Campus Committee Representatives, specified in the regulations*;
11. Amend clause 27.1 (d) to:
 - 27.1(d) Four Cloud Campus Committee Representatives, specified in the Regulations*; and
12. Amend clause 28.6 to:
 - 28.6 No student member may hold more than one Officer position at one time.
13. Add new clause 28.7:
 - 28.7 No student member may hold more than one Student Representative* position at one time.
14. Add new clause 28.8:
 - 28.8 No student member may hold an Officer and Student Representative role at the same time.
15. Amend clause 28.9 to:
 - 28.9 A student may not stand for an Officer, or Student



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Representative position,
if they have been elected to that same role at the Annual
Elections for 3
terms or more.

16. Delete clause 78 Transitional.

Moved: Tiarnan Cleary Seconded: Hamish Whitten

For: 13 Against: 0 Abstain: 0

Carried Unanimously

6. CHANGE OF AUDITORS

The Chair advised that a decision had been made to change the DUSA Auditors to BDO Audit Pty Ltd, from the previous Auditors Kidmans Partners Audit Pty Ltd. The appropriate two months-notice period of our intention to change Auditors has been provided as outlined in the *Victorian Associations Incorporation Reform Act 2012*, and as such he would now move a motion to approve the new Auditors.

Cloud Representative, Matt Ashby queried whether there was a specific reason for changing auditors.

The Finance Manager outlined the reasons for changing auditors, advising that we had been using the same auditing company for some years and felt it was timely to consider using another company. It is always good accounting practice to change over auditors from time to time to get a fresh perspective and fresh set of eyes on our accounts.

An audit tender was conducted last year, and some good tenders were submitted, with BDO submitting a very good tender which we decided to go with.

AGM05/140520:

That Deakin University Student Association (DUSA) removes Kidmans Partners Audit Pty Ltd as Auditors of DUSA, and replaces them with BDO Audit Pty Ltd to act in the capacity of Auditors of DUSA.

Moved: Tiarnan Cleary Seconded: Emily Sagolj

For: 13 Against: 0 Abstain: 0

Motion Carried

7. MEETING CLOSED

The Chair advised that as there was no further business he would declare the meeting closed at 11:23am.

DUSA 2020 Annual General Meeting Attendance List

<i>Name</i>	<i>Campus</i>	<i>Member /</i>
Abbie Benci	Burwood	M
Diana Boyu Yu	Burwood	M
Emily Sagolj	Burwood	M
Katrina Sullivan	Burwood	M
Kristen Warren	Burwood	M
Naren Shetty	Burwood	M
Tiarnan Cleary	Burwood	M
Annette Allen	Burwood	O
Fionna Cooper	Burwood	O
Lee Emberton	Burwood	O
Robyn Barnden	Burwood	O
Sue Rolland	Burwood	O
Bethany Carter	Cloud	M
Matt Ashby	Cloud	M
Lily Thornley	Waterfront	M
Hamish Whitten	Waterfront	M
Saipraneeth Reddy	Waterfront	M
Tegan Whitten	Waurm Ponds	M
	Total Voting Members	13
	Observers (non voting)	5